

**DEPARTMENT OF HOME SCIENCE****Proceedings of BOS meeting**

Date: 10-02-2024

Time: 11.00AM

Venue: Webinar Hall

AGENDA NO	AGENDA
SDMCU/UG HSC-BOS/2023-24/01/01	Reading the minutes of the previous BOS meeting and action taken report
SDMCU/UG HSC-BOS/2023-24/01/02	Revision and Approval of the NEP syllabus: a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics b) Identifying the Local, National and Global issues in the courses c) Identifying skill /employability components
SDMCU/UG HSC-BOS/2023-24/01/03	Revision and Approval of OE/SEC/AECC/VAC courses if any a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics b) Identifying the Local, National and Global issues in the courses c) Identifying skill/employability components
SDMCU/UG HSC-BOS/2023-24/01/04	Review of results of previous Odd sem. exams and other achievements, feedback of the department.
SDMCU/UG HSC-BOS/2023-24/01/05	Approval of New Courses introduced in the department
SDMCU/UG HSC-BOS/2023-24/01/06	Approval of Programme conducted in the Department ▪ Field Project ▪ Research Project ▪ Internship
SDMCU/UG HSC-BOS/2023-24/01/07	Finalizing the list of examiners
SDMCU/UG HSC-BOS/2023-24/01/08	Any other matter

Members Present:

Sl No	Name and address	Designation
1.	Ms. Shobha S H.O.D in Home Science SDM College, Ujire Contact No: 9611049396 Shobhamerlin8@sdmcejire.in	Chairperson
2.	Prof. Gayathree K. Assistant Professor, Department of Home Science Besant Women's College, Mangalore Contact No:9844309762 E-mail Id: thamankargayathree1972@gmail.com	University Nominee
3.	Dr. Rajeshwari Associate Professor, Department of Home Science Government First Grade Women's College Bailhongal Contact No:9480444661 E-mail Id: rajeshwarimscwm@gmail.com	Subject Experts attended Online
4.	Dr. Geetha, Professor and Dean Department of Nutrition and physical Therapy. SDM Yoga and Naturopathy Hospital Shanthivana, Dharmasthala Contact No:9449714767 E-mail Id: gbsujire@gmail.com	Representation from Industry
5.	Ms. Swathi M Assistant Professor Department of Home Science Besant Women's College, Mangalore Contact No: 9945327319 E-mail Id: swathimgowda1117@gmail.com	Post Graduate Meritorious, Alumni.

Members Not Present:

1.	Dr. Mamatha, Associate Professor, Department of Resource Management, Smt. V.H.D Central Institute of Home Science College, Sheshadri Road, K.R. Circle, Bangalore-560001, Contact No:9845175373. E-mail Id: drmamatha23@gmail.com	Subject Experts
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The Chairperson welcomed the members and presented the agenda.

Agenda 1**SDMCU/UG HSC-BOS/2023-24/01/01****Reading the minutes of the previous BOS meeting held on 18-08-2023 and action taken report**

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

Suggestion 1

To collect feedback from management regarding, development of the department.

Action Taken

A feedback form with a series of questions is made and given to the principal; it is then collected and examined to determine the outcome. The principal has responded well to the request for statistics and has also made recommendations for improving publication, research grant intake, and the organisation of seminars, workshops, and conferences at the state and national levels.

Suggestion 2

To keep seven pots composting in the department and use nutrition lab waste to prepare manure.

Action Taken

We bought a composting bin for kitchen trash for our department under the seed money research grant amount, and we're using it to make organic manure.

The Board approved the agenda and action taken report

Agenda 2

SDMCU/UG HSC-BOS/2023-24/01/02

Revision and Approval of the NEP syllabus:

a) Highlighting the issues of Gender Equity, Human Values, Environment, Professional Ethics

b) Highlighting the Local, National and Global issues in the courses

c) Incorporating skill components

The chairman presented the draft of syllabus developed based on University syllabus and the feedback collected from the stakeholders was reviewed. The members noted all the components stated in the agenda and made the following decisions after considering the suggestions

- To list out the topics related to Gender equity, Human values, Environment issues, Professional ethics, highlighting the local and national and Global issues and skill/employability components in the syllabus.

(Annexure-1)

The Board approved the syllabus with the modifications suggested

Further the board reviewed the number of courses highlighting employability and skill Enhancement

Number of courses focusing on employability and skill development are as given below

- Number of courses focusing employability-8
- Number of courses focusing skill development-12

The agenda was approved

(Annexure-1)

Agenda 3

SDMCU/UG HSC-BOS/2023-24/01/03

Revision and Approval of OE/SEC/AECC/VAC courses if any

a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics

b) Identifying the Local, National and Global issues in the courses

c) Identifying skill/employability components

Chairman reviewed the OE/SEC/AECC/VAC syllabus and members suggested to follow the same and no changes were made.

(Annexure-1)

The Board approved the syllabus

Agenda 4

SDMCU/UG HSC-BOS/2023-24/01/04

Review of results of previous even semester exams, achievements and feedback of the department.

RESULT ANALYSIS				
SEMESTER WISE				
Particulars	FIRST SEMESTER		THIRD SEMESTER PAPER VII	
	No of students	%	No of students	%
Total appeared	16	100	14	100
Pass	16	100	14	100
Distinction	06	38	08	57
First class	10	62	06	43
Second class	00	00	00	00
Third class	00	00	00	00
Fail	00	00	00	00

OVER ALL RESULT		
Particulars	ALL SEMESTERS	
	No of students	%
Total appeared	30	100
Pass	30	100
Distinction	14	46.6
First class	16	53.4
Second class	0	0
Third class	00	00
Fail	00	00

The following department activities and achievements are briefed to the members are as follows:

1. Organised exhibition “Edunutri” and invited SDM PUC students to create awareness on nutrition and also to campaign about Home Science course.

2. Arranged guest lecture, career orientation, and internship to our II year students.
3. Completed one seed money grant project.
4. Started Lab in Cab extension activity to school children.
5. Celebrated national nutritional week in the month of September at local level.
6. Organised industrial visit to KMF Mangalore and Hamsagiri Rice Mill industry.
7. Faculty attended International FDP programme.
8. Students are participating regularly in student lecture series in the college.

Feedback reports of the department

Previous year collected feedback reports from Students, Alumnae's, Employers, and Faculties were discussed in the board.

Management feedback reports were also discussed in the board.

The Board approved the agenda.

Agenda 5: Approval of New Courses introduced in the department

The board recommended that since no new courses are being offered this academic year, they be added in the future for non-home science students of the college or others.

The Board approved the agenda.

Agenda 6: Approval of Programme conducted in the Department

- Field Project
- Research Project
- Internship

Chairman presented the details of programmes conducted by the department for the approval by the board. Members appreciated the field visit organised to KMF Mangalore and Rice mill industry, Guruvayankere.

Chairman also explained about the mini projects of 6th semester and its strategy developed.

Chairman readout the details of internship for odd semester.

The Board approved the agenda.

Agenda 7: The draft list of examiners was presented for approval.

The list is updated based on the following suggestion by the members.

1. Addition of the BOE member are as follows:

1.	Dr.Rajeshwari	Associate Professor,	Department of Home Science Government First Grade Women's College, Bailhongal Contact No:9480444661 rajeshwarimscwm@gmail.com
2.	Dr. BalakrishnaShetty	Professor	Department of Bio-Chemistry SDM College of Naturopathy and Yogic Science, Ujire Contact No: 9448260800
3.	Ms. Prithvi. M	Assistant Professor	Department of Home Science Besant women's College, Mangalore Contact No:7353029107 prithvim9@gmail.com

II. Deletion of Dr. Kowsalya, Associate Professor, Smt. V.H.D Central Institute of Home Science, College, Bangalore, as she is retired.

Revised list is approved. (Annexure 2)

Agenda 8 : Any other matter

- The chairman presented the details about best practices of the department such as, practical presentations, Incubation programme; Alumni lecture programme, and workshops etc. The members appreciated the department best practices.
- Members proposed signing a Memorandum of Understanding (MOU) with SDM Hospital to facilitate future student internship arrangements.
- Members recommended that new courses in food preservation, textiles, interior design, and beautician be offered to aid in the growth of the department.
- Members appreciated the effort for bringing up the department and managing by one hand.

Meeting concluded with vote of Thanks

Sd/-
Ms. Shobha S
(B.O.S Chairperson)